



# GHANA INSTITUTE OF JOURNALISM

## STUDENT FINANCIAL AID OFFICE

### STUDENT SCHOLARSHIP APPLICATION FORM

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#### 1. How to Apply

Please read and follow instructions carefully and provide all necessary documents prior to submitting your application. If this form is incomplete, inaccurate and not signed, it will not be considered. The completed application forms can be sent through [hr@gij.edu.gh](mailto:hr@gij.edu.gh) or can be submitted by hand at the Academic Affairs Registry before the deadline. Forms submitted late will be disqualified. Only shortlisted applicants will be notified after the deadline.

#### 2. Eligibility Criteria

1. Be a Ghanaian citizen - show proof of citizenship;
2. Maintain high personal standards and moral character;
3. Be enrolled as a regular or a weekend undergraduate student at the Ghana Institute of Journalism;
4. Meet a minimum CGPA of 2.5 on a scale of 4.0;
5. Be able to demonstrate financial need;
6. Be making excellent academic progress as determined by the Institute; and vii. Graduating within 4 years.

#### 3. Personal Information:

First Name:

Middle Name:

Last Name:

Student Identity Number:

Gender:      Male:       Female:

Birthdate:      Day:       Month:       Year:

Mobile No:

E-mail:

Postal address:

Street Address:

Digital address:

Name of the area:

City:

District:

Country :

**4. Academic information: Status at the time of application:**

Programme name:

Faculty:

Cumulative Grade Point Average:

Full-Time:

Part-Time:

1<sup>st</sup> year:

2<sup>nd</sup> year:

3rd Year:

4th Year:

Year of graduation:

**5. Status of fees payment**

I have been able to pay my tuition fees till date but due to circumstances beyond my control I cannot pay anymore.

I am in debt. I have not been able to pay my fees since I entered GIJ.

**6. Names of two referees:**

1. Academician/Lecturer:

2. Public Servant in good standing:

**7. Parents or Guardian Data**

Father: First name  Last name

Date of birth:

Citizenship:

Occupation:

Marital Status: (Married, Unmarried single, divorced, separated, widowed):

Are you employed or do you own your business? Yes  No:

Employer / self-employed Business Name and Address:

Employment status:

Mother: First Name:  Last name:

Date of birth:

Citizenship :

Occupation:

Marital Status: (Married, Unmarried single, divorced, separated, widowed)

Are you employed or do you own your business? Yes  No

Employer / self-employed Business Name and Address :

Number of Family Members in the Household including yourself:

Number of Family Members in the Household attending College/University:

**8. Financial Information**

Are you receiving other financial aid or support Yes  No

Have you applied for GIJ SCHOLARSHIP FUND in previous years? Yes  No

Have you applied for other Scholarships? Yes  No

**9. Essay: Statement in support of application (Please use additional sheet if needed)**

Your essay should be 300-500 words. You should address in your essay: your career goals, and why a scholarship is important to you. Include any academic and non-academic accomplishments, personal characteristics, or experiences that make you uniquely worthy of scholarship consideration.

**10. Applicant's Signature**

By signing in the space below, you are certifying that all information is correct and that you are the person completing this application. Please print copies to submit and for your records and retain as verification of your application.

Signature of Student

Date

**Requirement Checklist**

1. Completed scholarship application form
2. Personal resume outlining achievements, involvements, awards, work, education, volunteering, etc
3. Two references – One from your department- check from passport application forms
4. 300-500 words personal statement
5. Parent /Guarantor consent letter

## PARENT /GUARANTER CONSENT LETTER

I .....consent to my ward to apply for scholarship.

Name :

Relationship to Student:

Signature:

Date:

Please attached a copy of your ID card:

### FOR OFFICIAL USE ONLY

Serial. No. of Application

Year programme

Whether approved/ not Approved